
LOMA RICA / BROWNS VALLEY COMMUNITY SERVICES DISTRICT

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MINUTES JULY 20, 2020

1. MEETING CALL TO ORDER:

Present: Biggs, Kattuah, Yarborough

Absent: High, Kinkle

2. PUBLIC COMMUNICATION: None

3. APPROVE MINUTES:

- A. July 20, 2020 Regular Meeting: Motion to approve the Minutes as written Yarborough; Second: Biggs
Biggs, Kattuah, Yarborough —AYE; High, Kinkle--Absent
Motion carried

4. ACCOUNTING:

- A. Finances: Chair Kattuah explained this is a new fiscal year, so the financials for the District currently show no income
B. Warrants: GM Shields explained the invoice from Rich, Fuidge, et al is due to researching information related to the employee contract

5. CHIEF'S REPORT (DC Jim Mathias and BC Rob Bartsch):

- A. Motion by Yarborough to approve the alarm system for Stations 62 & 63 per the proposal by Chief Bartsch not to exceed \$3,000; Second: Biggs
Biggs, Kattuah, Yarborough—Aye High, Kinkle – Absent
Motion carried
B. Chief Bartsch provided an update on calls, apparatus maintenance/status, etc. The hose testing has been completed for the year; the lighting in the station has been changed to LED via a grant; the ECC is updating the CAD to take Highway 20 construction into account; Oregon Peak Lookout is staffed; and NEU has sent several teams to the big fires in the north state.
C. The Lions Club plans to hold a public safety event in April 2021 and will keep in contact with Chief Bartsch.

6. VOLUNTEER'S REPORT (Leno Mota):

- A. Volunteer Mota stated they are setting up a text group so the volunteers can communicate to get both Engine 61 and the water tender to incidents depending on who is closest to each apparatus.
B. Volunteer Mota requested that the District purchase LED lights for the exterior of Station #62, both front and back of the building.
C. Volunteer Mota informed the Board that birds are making holes in the back northeast corner of the building at Station #62.
D. Volunteer Mota requested that Board consider purchasing (leather) helmet shields for the volunteers, making them part of the current uniform policy (length of service).

7. GENERAL MANAGER'S REPORT: GM Shields had nothing additional to report

8. FIVE YEAR PLAN: Chief Mathias stated the committee is close to a final product—he hopes to have the final draft available for review prior to the August meeting.

9. STATION #63 UPDATE:

- A. Chair Kattuah informed the Board that the final payment was sent to Frank Webb Construction, for a total of \$1,112,435.

- B. Brian Vallis of AEC Construction Management will send the electronic copy of the reports; and GRA will send the “as built” water tank drawings.
- C. Working with Cal Fire captains to fabricate a lock for the warf valve to prevent water theft
- D. GM Shields stated the portapotty was delivered, and she is working on obtaining bids for the well house.

10. BOARD AND STAFF MEMBERS' REPORTS:

- A. Director Yarborough requested that the District purchase a new flag for the training/board room.
- B. GM Shields reported the District’s website is up and running, and compliant with current laws.
- C. Leno Mota noted that his son, Angel Mota, a previous volunteer for the District, recently received two awards (delayed due to COVID-19) Elks Lodge Fire Fighter of the Year Award for his work with the City of Roseville Fire Department, and earlier this year Angel received the NASCAR Home Tracks Above and Beyond Award hosted by All-American Speedway of Roseville.
- D. Director Biggs informed the Board that the next JPA meeting will be Wednesday, September 30, 2020 at 7pm, at the Bi-Agency Station.

MEETING ADJOURNED 7:57pm

Respectfully submitted
Kim Biggs—Vice Chair