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# LOMA RICA / BROWNS VALLEY COMMUNITY SERVICES DISTRICT

11485 Loma Rica Rd., Marysville CA 95901

Phone: 530-741-0755 = Fax: 530-743-1654

Email: [LRBVCSD@lrbvfire.org](mailto:LRBVCSD@lrbvfire.org) = Website: [www.lrbvfire.org](http://www.lrbvfire.org)



## MINUTES APRIL 19, 2021

### 1. MEETING CALL TO ORDER:

Present:: Biggs, High, Kattuah, Kinkle, Yarborough

### 2. PUBLIC COMMUNICATION: None

### 3. APPROVE MINUTES:

- A. March 15, 2021 Regular Meeting: Motion to approve the Minutes as written by Kinkle.  
Second by High  
Biggs, High, Kattuah, Kinkle, Yarborough —AYE  
Motion carried

### 4. ACCOUNTING:

- A. Finance: It was noted that the equipment rental income was higher than expected
- B. Warrants: GM Shields explained the warrant program printed out a separate warrant for each invoice from D&R Mobile Repair.

### 5. CHIEF'S REPORT (DC Jim Mathias):

- A. Chief Mathias reported there were 50 calls last month: 25 medical aid, with the remaining calls for vegetation fires, accidents, and false alarms (unable to locate).
- B. The sale of Engine #63 (OES) has been completed for \$25,000, less \$2,500 to the brokerage company and \$300 for repairs when the high-pressure hose on the engine broke.
- C. Engine #61: waiting on parts; then they will need to test the head—which may also have an issue; Engine 61B is also waiting for parts for the primer
- D. The grant application for the water tank at Station #61 was submitted to the Yuba Water Agency by the 4/1/2021 deadline; however, we don't expect to hear until June.
- E. As of today, CalFire is transitioning to Level 3 staffing; the District will remain on the Amador Contract for another 2-3 weeks to keep an extra engine in the District.
- F. Chief Mathias stated the region has had the 3<sup>rd</sup> lowest rainfall ever recorded for a 2 consecutive year period, with the lowest fuel moisture levels recorded in CalFire history, with not much humidity recovery at night.
- G. Chief Mathias informed the Board of the upcoming Untz Festival at Sycamore Ranch, which CalFire was only made aware of last week. The event is expected to be sold out. CalFire is concerned about emergency response due to current fire conditions and construction on Highway 20. They plan to be included in a subsequent meeting to review the event.

### 6. GENERAL MANAGER'S REPORT:

- A. GM Shields is still trying to meet with Brian Vallis at AEC Construction Management to file the NOT (Notice of Termination) for Station #63 SMART Water with the State Water Resources Control Board;
- B. GM Shields was able to access the SAM (System Awards Management) site for renewal to receive grant funds from CalFire;
- C. GM Shields has been working to obtain the necessary information for the audit with Jensen-Smith
- D. GM Shields would like to dispose of the Brother printer, and look into updating the copier to a color copier—options/prices.
- E. GM Shields will be out of the office July 9<sup>th</sup>.

- 7. DISCUSS AND APPROVE MOU WITH CALFIRE FOR WATER STORAGE TANK:** Motion by Yarborough to accept and approve the MOU with CalFire for the water storage tank at Station #61 with correction of typographical error on page 2; Second by High Biggs, High, Kattuah, Kinkle, Yarborough —AYE  
Motion carried
  
- 8. DISCUSS AND APPROVE PURCHASE OF MOUNTING BRACKETS FOR JAWS ON ENGINE:** A motion was made by High to purchase mounting brackets (4) for jaws on engine not to exceed \$1,300 including sales tax and shipping; Second by Yarborough  
Roll Call Voice Vote: Biggs, High, Kattuah, Kinkle, Yarborough – Aye  
Motion carried
  
- 9. BOARD AND STAFF MEMBER REPORTS:** None

**MEETING ADJOURNED 7:48pm**

Respectfully submitted  
Kim Biggs—Vice Chair