



LOMA RICA/BROWNS VALLEY

COMMUNITY SERVICES DISTRICT

11485 Loma Rica Rd
Marysville, CA. 95901
530-741.0755
www.lrbvfire.org
lrbvcsd@lrbvfire.org

MINUTES NOVEMBER 15, 2021

1. MEETING CALL TO ORDER:

Present:: Biggs, High, Kattuah, Kinkle, Yarborough

2. PUBLIC COMMUNICATION: None

3. APPROVE MINUTES:

- A. October 18, 2021 Regular Meeting: Motion to approve the Minutes as written by High
Second by Kinkle
Biggs, High, Kattuah, Kinkle, Yarborough—AYE
Motion carried

4. ACCOUNTING:

- A. Finance:
- 1) It was noted the increase in office expenses was due to the purchase of the new copy machine
 - 2) Dues & Publications includes the \$2,000 JPA fee
- B. Warrants:
- 1) A second warrant to reimburse the petty cash account was required to cover the extruder repair and invoice from Ben Toilet Rental

5. CHIEF'S REPORT (DC Jim Mathias and BC Rob Bartsch):

- A. Chief Mathias stated there are retirements in upper management for CalFire.
B. CalFire will maintain peak staffing until December 27th. It is now "open burn" and the lookouts are no longer staffed due to the late October rains.
C. Chief Bartsch reported BME has not received the chassis for the new engine—the new expected delivery date for the chassis is August 2022, so the new engine will probably not be delivered to the District until December 2022.
D. Chief Bartsch recommends the District replace the auxiliary pump on Engine #62 since the new engine will not be here for at least a year.
E. The Board recommended CSD be spelled out as Community Services District for the new letterhead featuring the new logo alongside the CalFire logo

6. GENERAL MANAGER'S REPORT:

- A. GM Shields reported the new copier was delivered today.
B. Some direct assessments have been received
C. The District received \$3,300 from CalFire for the River Fire; and a \$139 insurance refund

7. DISCUSS AND APPROVE: SCBA Testing & Repairs

- A. Annual flow test required: \$55/pack, 20 packs + parts to repair estimated at \$2,500 total
B. Motion by High to approve up to \$2,500 for SCBA testing and repairs; Second by Kinkle
Roll call voice vote:
Biggs, High, Kattuah, Kinkle, Yarborough – Aye
Motion carried

8. DISCUSS AND APPROVE: Station Upgrades

- A. Furnishings in General Manager's office are showing age—desk and file cabinets are delaminating. GM Shields to research furnishings—new desk, file cabinet, printer table, and floor covering—carpet vs LVP flooring.



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9. **DISCUSS AND APPROVE: Measure K Agreement:** Tabled for Special Meeting December 2, 2021, so document can be reviewed by legal counsel
10. **DISCUSS AND APPROVE: Purchase and Installation of New Tank**
- A. Yuba County has not yet provided a cost for the culvert
 - B. It was noted that the District can't install the tank until the road has been resolved
 - C. Leak test can be completed using the water tender to fill the tank
 - D. Motion by Yarborough to purchase the 29,000 gallon water storage tank for Station #61 from Pioneer Water Tanks per their quote dated 8/31/2021; Second by High
Roll call voice vote:
Biggs, High, Kattuah, Kinkle, Yarborough – Aye
Motion carried
 - E. Motion by High to approve the funds for the remainder of the water tank project at Station #61 including the driveway to be constructed by Yuba County, the concrete pad, and piping, at a cost not to exceed the amount reimbursable by the grant from Yuba Water Agency; Second by Yarborough
Roll call voice vote:
Biggs, High, Kattuah, Kinkle, Yarborough – Aye
Motion carried
11. **DISCUSS: Christmas Parade Entry:** Parade to be held December 4, 2021 on the usual route in downtown Marysville. Directors Kattuah and Biggs offered to assist the volunteers.
12. **DISCUSS AND APPROVE: Cancellation of December 2021 Meeting:**
- A. Motion by High to cancel the December 2021 regular board meeting; Second by Yarborough
Roll call voice vote:
Biggs, High, Kattuah, Kinkle, Yarborough – Aye
Motion carried
13. **APPROVE NOMINATIONS FOR 2021/2022 BOARD POSITIONS:**
- Director High nominated Cathy Kattuah for Chairperson; no other nominations
Cathy Kattuah voted in as Chairperson
- Director High nominated Kim Biggs for Vice Chairperson; no other nominations
Kim Biggs voted in as Vice Chairperson
- Director High nominated Kim Biggs for JPA representative; no other nominations
Kim Biggs voted in as JPA Representative
- Director Yarborough nominated William High for JPA alternate; no other nominations
William High voted in as JPA Alternate
14. **BOARD AND STAFF MEMBER REPORTS:**
- A. Two volunteers, 3 CalFire personnel, and Director Kattuah attended the Trunk or Treat at the Lions Club representing our District this year. The event was well-attended.
 - B. Director Biggs informed the Board that the next JPA meeting will be held 12/8/2021 at 7pm at Foothill Fire in Brownsville.

MEETING ADJOURNED 8:11pm

Respectfully submitted
Kim Biggs—Vice Chair



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