



LOMA RICA/BROWNS VALLEY

COMMUNITY SERVICES DISTRICT

11485 Loma Rica Rd
Marysville, CA. 95901
530-741.0755
www.lrbvfire.org
lrbvcsd@lrbvfire.org

MINUTES JANUARY 15, 2024

1. MEETING CALL TO ORDER (7:01PM):

Present: Biggs, Kattuah, Kinkle, Yarborough Absent: High

2. PUBLIC COMMUNICATION: None

3. APPROVE MINUTES:

- A. November 20, 2023 Regular Meeting: Motion by Yarborough to Approve the Minutes;
Second by Kinkle
Biggs, Kattuah, Kinkle, Yarborough – AYE Absent: High
Motion carried

4. ACCOUNTING:

- A. Finances: Yuba County Auditor-Controller accounting records are only through November 30, 2023, so no assessment income shown. The amount spent on equipment maintenance was questioned as it is three times the budgeted amount. GM Shields researched the expenses and they were due to SCBA maintenance and repairs paid by LN Curtis.
- B. Warrants: no discussion

5. CHIEF'S REPORT (BC Justin Hartman):

- A. Captain Damon is back to work in the district as of today, January 15, 2024; Captain Gravelle has transferred to another role at CalFire as a peace officer
- B. There were 53 calls in November, 33 calls in December, and 17 month to date in January. There were 503 calls in 2023 (all incidents except vegetation fires).
- C. Engine 61 went into the shop at North Valley Diesel last Monday, January 8, 2024.
- D. Attack 61 had the extrication equipment mounted and is in service,
- E. Conditions of use were determined for the Untz Festival. Set up will be May 7-9 and the Festival May 10-14.
- F. The District entered the Amador Contract December 11, 2023. CalFire has kept five augmentation engines in service in the Unit—including one in Smartsville

6. GENERAL MANAGER'S REPORT:

- A. The uniform shop, Down Range, located in Chico, has set up a portal for the volunteers to order their uniforms (no minimum order required).
- B. A donation was received from the Yuba Watershed Protection and Fire Safe Council and will be deposited into the District's petty cash account.
- C. The District received a letter from their auditing firm, Jensen-Smith, stating they will no longer be providing audit services for special districts. The District must search for a new auditing firm.
- D. The General Manager will be out of the office February 28-March 9, 2024.

7. VOLUNTEER'S REPORT: NONE

8. DIRECT ASSESSMENT COMMITTEE:

- A. Legal counsel has advised an increase in assessments would fall under Proposition 218 rules and would not be a ballot measure through the County Elections Office. Contacting other agencies that have gone through this process for additional information, names of consulting firms used, etc.

9. DISCUSS: UPDATING SIGNAGE

- A. Tabled for February—Captain Damon reminded the Board the signs should be reflect



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10. DISCUSS AND APPROVE REJOINING CALIFORNIA SPECIAL DISTRICTS ASSOCIATION:

Motion by Kinkle to rejoin the California Special Districts Association at a current membership cost of \$1,790 ; Second by Yarborough
Biggs, Kattuah, Kinkle, Yarborough – AYE Absent: High
Motion carried

11. DISCUSS AND APPROVE PURCHASE OF COMMUNICATION EQUIPMENT TO BE REIMBURSED BY THE BILL SHAW RESCUE EQUIPMENT AND TRAINING GRANT FROM YUBA WATER AGENCY:

Motion by Yarborough to purchase five pagers with a programming cable, and BKR radios with lapel mics, and two batteries, not to exceed \$10,000; Second by Kinkle
Roll call Voice Vote
Biggs, Kattuah, Kinkle, Yarborough – AYE Absent: High
Motion carried

12. BOARD AND STAFF MEMBER REPORTS: NONE

MEETING ADJOURNED 7:33 pm

Respectfully submitted
Kim Biggs—Vice Chair