



LOMA RICA/BROWNS VALLEY

COMMUNITY SERVICES DISTRICT

11485 Loma Rica Rd
Marysville, CA. 95901
530-741.0755
www.lrbvfire.org
lrbvcsd@lrbvfire.org

MINUTES MARCH 18, 2024

1. MEETING CALL TO ORDER (7:00PM):

Present: Biggs, High, Kattuah, Kinkle

Absent: Yarborough (arrived 7:21pm)

2. PUBLIC COMMUNICATION: None

3. APPROVE MINUTES:

January 15, 2024 Regular Meeting: Motion by Kinkle to Approve the Minutes; Second by Biggs

Biggs, Kattuah, Kinkle – AYE

Abstain: High Absent: Yarborough

4. APPROVE MINUTES:

February 19, 2024 Regular Meeting: Motion by High to Approve the Minutes; Second by Biggs

Biggs, High, Kattuah – AYE

Abstain: Kinkle Absent: Yarborough

5. ACCOUNTING:

- A. Finances: no discussion
- B. Warrants: no discussion

6. CHIEF'S REPORT (BC Justin Hartman):

- A. There were 51 calls in February, and 17 month to date in February—no major incidents
- B. Chief Hartman and Captain Damon attended the Hazardous Materials Response Team training February 23rd
- C. Engine 61 is back at Station 61. Captain Damon will complete pump testing prior to placing the Engine back in service.
- D. Light upgrades are being completed on Attack 61.
- E. The chassis for the new engine has been delivered to Idaho and a VIN assigned. Production should start in May with possible delivery to the District October/November 2024.
- F. The State Fire Marshall inspection will occur later this month.
- G. The District has applied for an Assistance to Firefighters Grant (AFG) through FEMA in the amount of \$453,619.05 to purchase a new tactical water tender.
- H. Chief Hartman discussed options for purchasing a new fire engine, and recommended the Board form an ad hoc committee to investigate replacing Engine 62 as soon as possible due to scheduled price increases this May and August, as well as the 36-48 month delivery time frame. (Engine 62 will be 20 years old next year.)

7. GENERAL MANAGER'S REPORT: NONE

8. VOLUNTEER'S REPORT: (Leno Mota)

- A. The fire department(s) that received the retired equipment thanked the District for the donation.

9. DIRECT ASSESSMENT COMMITTEE:

- A. Committee Member Kattuah contacted SMART Marketing, but was told since this is not something within their scope of work,
- B. The District received a proposal in February from Bartle Wells Associates for professional consulting services to develop and engineer's report for the purpose of levying assessments, not to exceed \$44,000. The proposal will be added to the April Agenda for review since no other firms have been found to do this type of work.

10. DISCUSS AND APPROVE: NEW AUDITING FIRM



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Motion by High to accept the proposal from Smith & Newell for auditing services of financial statements for the years ending June 30, 2019, 2020, 2021, 2022, and 2023 for a cost not to exceed \$4,900 each of the years ending June 30, 2019, 2020, 2021, 2022, and 2023; Second by Yarborough

Roll call Voice Vote

Biggs, High, Kattuah, Kinkle, Yarborough – AYE

11. BOARD AND STAFF MEMBER REPORTS:

Director Biggs informed the Board of the next JPA meeting, to be held Wednesday, March 27, 2024 at 7pm at Smartsville's new administrative building—the old Rose Park school building.

MEETING ADJOURNED 7:53 pm

Respectfully submitted

Kim Biggs—Vice Chair