



# LOMA RICA/BROWNS VALLEY

## COMMUNITY SERVICES DISTRICT

11485 Loma Rica Rd  
Marysville, CA. 95901  
530-741.0755  
[www.lrbvfire.org](http://www.lrbvfire.org)  
lrbvcsd@lrbvfire.org

### MINUTES APRIL 15, 2024

**1. MEETING CALL TO ORDER (7:01PM):**

Present: Biggs, High, Kattuah, Kinkle, Yarborough

**2. PUBLIC COMMUNICATION:** None

**3. APPROVE MINUTES:**

March 18, 2024 Regular Meeting: Motion by Kinkle to Approve the Minutes; Second by High  
Biggs, High Kattuah, Kinkle, Yarborough  
Motion carried

**4. ACCOUNTING:**

- A. Finances: no discussion
- B. Warrants: no discussion

**5. CHIEF'S REPORT (BC Justin Hartman):**

- A. There were 36 calls in March, and 26 month to date in April—including 2 small vegetation fires, but no major incidents
- B. The table topper and e-z up canopy with logos were delivered.
- C. The Amador Contract period is set to end April 22nd
- D. The Yuba Watershed Protection and Fire Safe Council is scheduling Community Wildfire Prevention Plan townhall meetings for each of the five foothill fire districts to hear from community members to update the current CWPPs. The Loma Rica – Browns Valley area meeting will be scheduled for early June—possibly the 4<sup>th</sup> or 11<sup>th</sup>, at a location to be determined.
- E. The chassis for the new engine has been delivered to Idaho and a VIN assigned. Production should start in May with possible delivery to the District October/November 2024.
- F. The State Fire Marshall inspection will occur later this month.
- G. The District has applied for an Assistance to Firefighters Grant (AFG) through FEMA in the amount of \$453,619.05 to purchase a new tactical water tender.
- H. Chief Hartman discussed options for purchasing a new fire engine, and recommended the Board form an ad hoc committee to investigate replacing Engine 62 as soon as possible due to scheduled price increases this May and August, as well as the 36-48 month delivery time frame. (Engine 62 will be 20 years old next year.)

**6. GENERAL MANAGER'S REPORT:**

- A. General Manager Shields reported that this is an election year with two seats open. Board members Kattuah and Yarborough will need to file when the positions open, if interested.
- B. GM Shields will meet with Chair Kattuah and Chief Hartman to discuss the 2024-2025 budget to be presented at the May 2024 meeting.
- C. GM Shields stated the Five Year Plan needs to be updated. Board Members High and Yarborough previously were members of the ad hoc committee formed for this plan.
- D. CSDA will hold webinar Monday April 22<sup>nd</sup> to discuss Initiative 1935.
- E. The District's liability insurance (building/vehicles) increased 15% to \$35,404.

**7. VOLUNTEER'S REPORT: (Leno Mota)**

- A. The volunteers will be participating at the Red Suspenders Day Parade in Gridley, Saturday, May 18<sup>th</sup> with Attack 61, and also at the Memorial Day celebration/BBQ at the Lions Club on Monday, May 27<sup>th</sup>.
- B. The volunteers need information on the end of the school year activity at Browns Valley Elementary (date and time), as they attend this event each year.



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8. **DIRECT ASSESSMENT AD HOC COMMITTEE: See Item #9**
9. **DISCUSS AND APPROVE: Hiring Bartle Wells Associates as professional consulting firm for raising the District Assessment**
  - A. Motion by Yarborough to accept the proposal from Bartle Wells Associates dated February 19, 2024, not to exceed \$44,000, to develop an engineer's report for the purpose of levying assessments; Second by High  
Roll call Voice Vote  
Biggs, High, Kattuah, Kinkle, Yarborough – AYE  
Motion carried
10. **DISCUSS AND APPROVE: New Engine Purchase**
  - A. Motion by High to approve the purchase of the Pierce International Type 3 4x4 (Drawing No. SF-3204AD), not to exceed \$607,405.96; Second by Yarborough  
Roll call Voice Vote  
Biggs, High, Kattuah, Kinkle, Yarborough – AYE  
Motion carried
11. **DISCUSS AND APPROVE: Purchase of Extended Warranty on 2LR01 (E61)**
  - A. Cummins states the original warranty purchased by the District does not cover fire engines. Motion by Yarborough to purchase a 5 year/150,000 mile warranty on the motor for Engine 61 for an additional \$1,706 ; Second by High  
Roll call Voice Vote  
Biggs, High, Kattuah, Kinkle, Yarborough – AYE  
Motion carried
12. **BOARD AND STAFF MEMBER REPORTS:**

Director Biggs asked the Board to consider holding a public Roll Back (aka Push In) ceremony for the new engine after it arrives

Director Biggs asked Chief Hartman if CalFire and LR-BV CSD personnel were aware of the music festival being held at Richards Ranch in Oregon House October 12 and 13, 2024, and if wildfire mitigation/evacuation routes were addressed

Director Biggs reminded board members of the requirements to take AB 1234 and AB 1835 to satisfy the statutory requirements for elected officials.

Director Biggs informed the Board of the next JPA meeting, to be held Wednesday, June 26, 2024 at 7pm at the Camptonville Volunteer Fire Department.

### MEETING ADJOURNED 8:38 pm

Respectfully submitted  
Kim Biggs—Vice Chair