



LOMA RICA/BROWNS VALLEY

COMMUNITY SERVICES DISTRICT

11485 Loma Rica Rd
Marysville, CA. 95901
530-741.0755
www.lrbvfire.org
lrbvcsd@lrbvfire.org

MINUTES MAY 20, 2024

1. MEETING CALL TO ORDER (7:00PM):

Present: Biggs, High, Kattuah, Kinkle, Yarborough

2. PUBLIC COMMUNICATION: None

3. APPROVE MINUTES:

April 15, 2024 Regular Meeting: Motion by High to Approve the Minutes; Second by Kinkle
Biggs, High Kattuah, Kinkle, Yarborough
Motion carried

4. ACCOUNTING:

- A. Finances: no discussion (Accounting sheets prepared by County are through March 31)
- B. Warrants: no discussion

5. CHIEF'S REPORT (BC Justin Hartman):

- A. There were 49 calls in April, and 34 month to date in May
- B. The chassis for the new engine has been delivered to Idaho and a VIN assigned. Production should start July 8, 2024 with possible delivery to the District in the fourth quarter of 2024.
- C. The new Pierce Type 3 engine was ordered. The I9 engine is not available. The District saved substantially by paying in full at the time of order and ordering through a consortium (orig price \$607,405.96—we paid \$580,596.88)
- D. Cal Fire is aware of the pending closure of Los Verjeles Road for bridge replacement at South Honcut Creek and the ECC will program the information to their CAD.
- E. Chief Hartman said the Yuba Watershed and Fire Safe Council will hold the Community Wildfire Protection Plan meeting for the Loma Rica and Browns Valley area at the Foothill Lions Club on June 11th at 6:30pm.

6. GENERAL MANAGER'S REPORT:

- A. General Manager Shields informed the Board that the District's accounting firm, Jensen-Smith, sent an email that they have completed audits for FY ending June 2019 and 2020.
- B. GM Shields stated the Petty Cash Report will be in Quick Books format in the future to avoid having to enter data into another computer program.

7. VOLUNTEER'S REPORT: (Leno Mota)

- A. The volunteers will be participating at the Red Suspenders Day Parade in Gridley, Saturday, May 18th with Attack 61, and also at the Memorial Day celebration/BBQ at the Lions Club on Monday, May 27th.

8. DIRECT ASSESSMENT AD HOC COMMITTEE:

- A. Chair Kattuah and GM Shields attended a Zoom meeting with representatives from Bartle Wells (Principal, Erik Helgeson, will be the main contact; Douglas Dove is the engineer who will assess the District's financials, call reports, etc; and Erik's assistant, Juana, will also be in contact.)
- B. The proposed timeline calls for Bartle Wells to have determined what the District's assessment should be. They are also proposing a cost of living adjustment (COLA) to address the future. If it is a large proposed increase, there will be more meetings with the ad hoc committee; if not, then Bartle Wells proposes moving forward with townhall meetings with the public, and the Prop 218 ballots being mailed out September or October.



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9. DISCUSS AND APPROVE RESOLUTION 2024-01 OPPOSING INITIATIVE 1935 (formerly 21-0042A1)

- A. Motion by Biggs to Approve Resolution 2024-01; Second by High
Roll call Voice Vote
Biggs, High, Kattuah, Kinkle – AYE Yarborough -- Oppose
Motion carried

10. DISCUSS AND APPROVE ANNUAL BUDGET FOR FISCAL YEAR 2024/2025

- A. Motion by High to approve the public posting of the proposed 2024/2025 budget; Second by Yarborough
Biggs, High, Kattuah, Kinkle, Yarborough – AYE
Motion carried

11. BOARD AND STAFF MEMBER REPORTS:

Director Biggs informed the Board that CSDA notifications call for every Agency to have a written plan, and training to be in compliance of the new Workplace Violence Prevention Requirements by July 1st.

Director Biggs asked that the District needs to review the Admin Policy and Procedures Manuals for policies on the Public Records Act and for recordkeeping. Does the District have a standard form?

Director Biggs informed the Board of the next JPA meeting, to be held Wednesday, June 26, 2024 at 7pm at the Camptonville Volunteer Fire Department.

MEETING ADJOURNED 8:06 pm

Respectfully submitted
Kim Biggs—Vice Chair