



LOMA RICA/BROWNS VALLEY

COMMUNITY SERVICES DISTRICT

11485 Loma Rica Rd
Marysville, CA. 95901
530-741.0755
www.lrbvfire.org
lrbvcsd@lrbvfire.org

AGENDA

This meeting will be at 7:00pm at the Loma Rica Bi-Agency Fire Station
11485 Loma Rica Road Loma Rica, CA. 95901

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board in accordance with the Ralph M. Brown Act

DATE: June 17, 2024

1. **A) Roll Call:** Biggs, High, Kattuah, Kinkle, Yarborough
- B) Pledge of Allegiance**

2. PUBLIC COMMUNICATIONS

Any person may speak on any subject or matter of concern, provided the subject or matter is within the jurisdiction of the Board of Directors for Loma Rica/Browns Valley CSD and is not already on the agenda. Those wishing to speak must state their name and place of residence to be heard. The Board limits testimony on such matters to 5 minutes per person but not more than 15 minutes total on a particular topic. The entire Public Communications section shall be limited to a total of 20 minutes unless the Chairman, subject to Board approval, sets different time limits.

NOTE: No Board action can be taken on comments made under this heading.

3. **APPROVE MINUTES:** May 20, 2024 meeting
4. **ACCOUNTING:** Finances
Warrants
 - A. Discuss the Approved 2024-2025 FY Budget
 - Open Discussion to Public
 - Close Discussion to Public
 - Final approval for operating budget fiscal year 2024-2025
5. **CHIEF'S REPORT:**
6. **GENERAL MANAGERS REPORT:**

7. VOLUNTEER REPORT:

8. DIRECT ASSESSMENT AD HOC COMMITTEE:

9. **BOARD AND STAFF MEMBER REPORT:**

Discuss and Approve: The following Resolutions

- A:** 2024-02 Request and Authorization for the County of Yuba to Collect the Loma Rica/Browns Valley Community Services District Benefit Assessment for fiscal year 2024-2025.
- B:** 2024-03 Request and Authorization for the County of Yuba to allow an annual automatic journal transfer of fees from the Loma Rica/Browns Valley Community Services District to the Yuba County Rural Fire Joint Powers Agency in the amount of \$3000.00.

This time is provided to allow Board and staff members to report on activities or to raise issues for placement on future agendas.

A segment of time will be open during each Agenda Item for Public Comment/ Testimony

In compliance with the American's with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. If you have a disability-related modification or accommodations to participate in this meeting, please contact the District office at (530)741-0755 no later than 24 hours prior to the start of the meeting.

LOMA RICA / BROWNS VALLEY C.S.D
FISCAL YEAR 24 / 25
BUDGET

INCOME	Projected Assessments	\$ 291,800.00
	Equipment Rental	\$ 40,000.00
	Interest Income	\$ 13,500.00
	Current Taxes \$4200, Direct Assessment \$500, State Hopter \$60	\$ 4,760.00
	Volunteer Fire Assistance Program Grant	\$ 4,838.00

EXPENSES	Payroll		\$ 14,000.00
		Wages	\$ 12,600.00
		Taxes	\$ 1,400.00
	Worker's Compensation		\$ 3,500.00
	Health & Safety		\$ 3,000.00
	Volunteer Reimbursements		\$ 6,000.00
	Professional Fees		\$ 10,900.00
		Accounting and Audits	\$ 6,900.00
		Legal	\$ 4,000.00
	Training		\$ 1,000.00
	Amador Contract		\$ 250,000.00
	Fire Station Expenses		\$ 9,000.00
		Utilities	\$ 5,000.00
		Maintenance	\$ 2,000.00
		Supplies	\$ 2,000.00
	Insurance		\$ 12,800.00
	Office Expenses		\$ 3,000.00
	Dues & Publications		\$ 500.00
	Joint Powers Authority		\$ 2,000.00
	Vehicle Maintenance		\$ 10,000.00
	Fuel		\$ 1,000.00
	Radio Expenses		\$ 2,000.00
		Maintenance	\$ 1,000.00
		Purchase	\$ 1,000.00
	Public Relations		\$ 500.00
	Election Costs		\$ -
	Operating Supplies		\$ 4,000.00
	Equipment Maintenance		\$ 3,000.00
	Equipment Purchases		\$ 11,675.00
	Equipment Reserves		\$ 7,023.00
TOTAL EXPENSES			\$ 354,898.00

TOTAL REVENUES	\$ 354,898.00
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BUDGET RECONCILIATION

FISCAL YEAR 24 / 25

Prepared: 6/13/2024

				<u>BUDGETED</u>	<u>EXPENSED</u>	<u>BALANCE</u>
EXPENSES	Payroll			\$ 14,000.00		\$ 14,000.00
		Wages	\$ 12,600.00		\$ -	
		Taxes	\$ 1,400.00		\$ -	
	Worker's Compensation			\$ 3,730.00	\$ -	\$ 3,730.00
	Health & Safety			\$ -	\$ -	\$ -
	Volunteer Reimbursements			\$ 3,000.00	\$ -	\$ 3,000.00
	Professional Fees			\$ 24,000.00		\$ 24,000.00
		Accounting and Audit	\$ 20,000.00		\$ -	
		Legal	\$ 4,000.00		\$ -	
	Training			\$ 1,000.00	\$ -	\$ 1,000.00
	Amador Contract			\$ 371,348.00	\$ -	\$ 371,348.00
	Fire Station Expenses			\$ 13,500.00		\$ 13,500.00
		Utilities	\$ 8,000.00		\$ -	
		Maintenance	\$ 3,000.00		\$ -	
		Supplies	\$ 2,500.00		\$ -	
	Insurance			\$ 35,404.00	\$ -	\$ 35,404.00
	Office Expenses			\$ 1,000.00	\$ -	\$ 1,000.00
	Dues & Publications			\$ 2,100.00	\$ -	\$ 2,100.00
	Joint Powers Authority			\$ 3,000.00		\$ 3,000.00
	Vehicle Maintenance			\$ 10,000.00	\$ -	\$ 10,000.00
	Fuel			\$ 1,000.00	\$ -	\$ 1,000.00
	Radio Expenses			\$ 1,000.00		\$ 1,000.00
		Maintenance	\$ 1,000.00		\$ -	
		Purchase	\$ -		\$ -	
	Public Relations			\$ 48,000.00	\$ -	\$ 48,000.00
	Election Costs			\$ -	\$ -	\$ -
	Operating Supplies			\$ 2,500.00	\$ -	\$ 2,500.00
	Equipment Maintenance			\$ 3,200.00	\$ -	\$ 3,200.00
	Equipment Purchases			\$ -	\$ -	\$ -
	Equipment Reserves			\$ -	\$ -	\$ -
TOTAL EXPENSES				\$ 537,782.00	\$ -	\$ 537,782.00

ACCOUNT

AMOUNT

LOMA RICA / BROWNS VALLEY COMMUNITY SERVICES DISTRICT

11485 Loma Rica Rd., Marysville CA 95901

Phone: 530-741-0755 = Fax: 530-743-1654

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RESOLUTION NO. 2024-03

REQUEST AND AUTHORIZATION FOR THE COUNTY OF YUBA TO ALLOW AN ANNUAL AUTOMATIC JOURNAL TRANSFER OF FEES FROM THE LOMA RICA/BROWNS VALLEY COMMUNITY SERVICES DISTRICT TO THE YUBA COUNTY RURAL FIRE JOINT POWERS AGENCY

WHEREAS, The Loma Rica/Browns Valley Community Services District (hereinafter The District) pays an annual fee of \$3,000.00 to the Yuba County Fire Joint Powers Agency; and

WHEREAS, The District currently pays a fee of \$3,000.00 via a warrant through the County of Yuba. The warrant is made payable to the Yuba County Rural Fire Joint Powers Agency. The joint Powers Agency cashes the warrant through the County of Yuba.

WHEREAS, The county of Yuba can make an automatic journal transfer of fees saving the expense of a warrant and would provide a much simpler method of funds transfer.

NOW THEREFORE, BE IT RESOLVED: The Board of Directors of the Loma Rica/Browns Valley Community Services District hereby requests and authorizes the County of Yuba to transfer an annual fee to the Yuba County Rural Fire Joint Powers Agency account for fiscal year 2024-2025.

PASSED AND ADOPTED by the Board of Directors of the Loma Rica/Browns Valley Community Services District, at the regular meeting held on the 17th day of June 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Cathy Kattuah, Chairperson

ATTEST: _____
Kim Biggs, Vice Chairperson

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RESOLUTION NO. 2024-02

REQUEST AND AUTHORIZATION FOR THE COUNTY OF YUBA TO COLLECT THE LOMA RICA/BROWNS VALLEY ASSESSMENT FOR FISCAL YEAR 2024-2025

WHEREAS, The Loma Rica/Browns Valley Community Services District (hereinafter The District) was formed in 1985 pursuant to an election held November 5, 1985, and at such election a benefit assessment on residential and commercial property within The District was established; and

WHEREAS, The District is organized to provide fire, rescue and medical aid services and it is The District's intent that the revenues raised by the benefit assessment shall be used only for such purposes, unless the allowable operations of the District are changed in accordance with the requirements of law, including voter approval; and

WHEREAS, Pursuant to the authority of California Constitution, Article XIII A, section 4, and Government Code Section 50075, revenues raised by this benefit assessment are a special tax determined by the square footage of taxable structures and said revenues are not ad valorem taxes on real property.

NOW THEREFORE, BE IT RESOLVED: The Board of Directors of the Loma Rica/Browns Valley Community Services District hereby requests and authorizes the County of Yuba to collect The District's annual benefit assessment for fiscal year 2024-2025

PASSED AND ADOPTED by the Board of Directors of the Loma Rica/Browns Valley Community Services District, at the regular meeting held on the 17th day of June, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Cathy Kattuah, Chairperson

ATTEST: _____

Kim Biggs, Vice Chairperson