



# LOMA RICA/BROWNS VALLEY

## COMMUNITY SERVICES DISTRICT

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### MINUTES JULY 15, 2024

**1. MEETING CALL TO ORDER (7:01PM):**

Present: Biggs, High, Kattuah, Kinkle, Yarborough

**2. PUBLIC COMMUNICATION:** None

**3. APPROVE MINUTES:**

June 20, 2024 Regular Meeting: Motion by Yarborough to Approve the Minutes; Second by High

High Kattuah, Yarborough—AYE                      Abstain: Biggs, Kinkle  
Motion carried

**4. ACCOUNTING:**

- A. Finances: worker's comp expense was the true up for last year
- B. Warrants: no discussion

**5. CHIEF'S REPORT (BC Justin Hartman):**

- A. There were 51 calls in May, 64 calls in June, and 33 month to date for July
- B. Manufacturing continues on the new engine at BME in Idaho
- C. The equipment ordered for Engine 61 has been installed
- D. Engine 63 is being rented by CalFire, and WT 62 is being utilized, as well.
- E. CalFire is fully staffed and an additional captain (Meza) was hired and will be scheduled to cover Thursdays, Fridays, and Saturdays.

**6. GENERAL MANAGER'S REPORT:**

- A. General Manager Shields informed the Board that Atlas Accounting has increased their monthly fees, and due to their merger with Crippen, the District no longer has a contract.
- B. The District received the county rolls to start work on the benefit assessments for 2024-2025. Also, GM Shields stated the Measure K report was submitted.
- C. The previously approved new signage for Marysville Road and Loma Rica Road have been completed and need to be installed.

**7. VOLUNTEER'S REPORT: (Leno Mota)**

- A. The volunteers have scheduled their summer vacation times.

**8. DIRECT ASSESSMENT AD HOC COMMITTEE:**

- A. The Committee has not received any new information from Bartle Wells. GM Shields to inform them we may not receive our fiscal year end accounting sheets from Yuba County Auditor-Controller for a few months, and request they use our financials instead.

**9. BOARD AND STAFF MEMBER REPORTS:**

Director Biggs inquired of the status of the new Workplace Violence Prevention Requirements that were to be in place by July 1<sup>st</sup>. There are no exceptions to this new law.

Director Biggs informed the Board of the next JPA meeting, to be held Wednesday, September 25, 2024 at 7pm at Foothill Fire Department in Brownsville

Director Biggs informed the Board that fire volunteer Leno Mota volunteered to cut the fire hose for the Fire Safe Council's chain protection program and the Board thanked Leno for this service.

**MEETING ADJOURNED 7:23 pm**

Respectfully submitted  
Kim Biggs – Vice Chair