

- **APPROVED MINUTES JANUARY 20, 2020**
- **MEETING CALL TO ORDER:**
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- **Present: Biggs, High, Kattuah, Yarborough    Absent: Kinkle**  
It was noted that the public notice for the meeting posted in the community and on the District's website reflects the meeting date of January 21, 2020. Chair Kattuah to contact the District's legal counsel for protocol.
  
- **PUBLIC COMMUNICATION: None**
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- **APPROVE MINUTES:**
- **November 18, 2019 Regular Meeting: Motion to approve the Minutes as written made by High;**
- **Second: Yarborough**
- **Biggs, High, Kattuah, Yarborough—AYE;Kinkle--Absent**  
**Motion carried**
  
- **ACCOUNTING:**
- **Finances: Chair Kattuah and GM Shields to meet with accountant January 31<sup>st</sup> to review financials.**
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- **Warrants: Director Yarborough asked about the absence of a payment to PG&E—GM Shields explained the District received a credit for the PSPS events, so no payment was due. At this time, Director Yarborough stated a resident in the District commented on the bright lighting at Station #63 and had asked if so many lights were needed. Chair Kattuah to investigate.**
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- **CHIEF'S REPORT (DC Jim Mathias and BC Rob Bartsch):**
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- **2020 Plans and Goals**
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- **Fleet and maintenance—working on getting a list of needed repairs. It was noted that Marysville FD is going to purchase a Type 3 engine this year—if we could order with them, Chief Bartsch noted we could save \$20,000 to \$30,000 if we ordered through Pierce.**
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- **Disposal of air trailer—see Item 9A**
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- **Grants:**

- **Extrication grant:** Captain Damon is meeting tomorrow to finalize the numbers for the equipment. This OTS grant is a 100% grant—not a matching grant—we pay upfront and then submit for reimbursement.
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- **Water Rescue grant:** The \$10,000 Bill Shaw Rescue grant application with Yuba Water Agency was approved by their POD board and will be submitted to the full board at their regular meeting tomorrow at 9am. The funds will be used to purchase 5-7 sets of rescue gear for swimming and shore technicians.
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- **It was noted there are grant funds available from the Department of Homeland Security for active shooter protective equipment. Cal Fire personnel to research this grant.**
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- **Public relations:** Chief Bartsch wants the District to foster an atmosphere of community involvement by providing training, building relationships, and increasing visibility in the community. To that end, he stated the District should project and image of professionalism and trust to install public confidence and show that we are providing a valuable service they can't live without. He recommended updating the District's website, use of social media, attending community events, and updating the District's logo to portray the mission of the department and the values of the community it serves.
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- **Upcoming Business:**
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- **Grand Opening for Station #63—tentatively March 2020, and the Board needs to determine which equipment will be staged at Station 63**
- **The current Amador Contract expires June 30<sup>th</sup>—Chief Mathias asked the Board to be thinking about terms they want as far as number of personnel and length of contract. Cal Fire is hiring 550 uniformed personnel and 176 support staff over the next year.**
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- **The Five Year Plan**
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- **Update on Smartsville Fire:** Chief Mathias stated there have been staffing issues with Smartsville Fire, with two of nine calls where they had no response, and in only one instance were they the first on scene. Our Department, Linda, and Penn Valley have been responding to calls. There will be a meeting January 27<sup>th</sup> between Smartsville FPD's board and Yuba County (including County Administrator Robert Bendorf and District 5 Supervisor Randy Fletcher) to discuss the issues. CalFire BC Landon Haack (Sean Griffis' replacement) will also be in attendance.

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- **VOLUNTEER'S REPORT (Captain Damon):**
- **Captain Damon reported there are currently four volunteers, and a potential fifth volunteer.**
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- **GENERAL MANAGER'S REPORT:**
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- **Discuss and approve website changes for compliance—GM Shields explained the current website is only 62% compliant with current state regulations. She will research cost for training and software to do in house vs paying a monthly fee for compliance.**
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- **Discuss and approve Senator Jim Nielsen's request for a letter of support for a new training facility in Yuba City. It was questioned if there would be any advantage to a new facility when we already have access to the Yuba College Fire Academy? Also, there were questions as to fees charge for fire training, which remains unclear.**
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- **Motion to not submit a letter of support for the new training facility made by High; Second:Yarborough  
Biggs, High, Kattuah, Yarborough—AYE;Kinkle--Absent  
Motion carried**
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- **STATION #63 UPDATE:**
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- **Chair Kattuah stated the Certificate of Occupancy was issued November 26, 2019 and the permit signed off the same day. The contractor has started erecting the water tank, and also submitted a slab warranty for the hairline cracks noted during the walk through inspection. The discussion for the Grand Opening will be placed on the February agenda.**
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- **Director Biggs asked the status of the grant from Yuba Endowment for the water tank. Chair Kattuah to investigate**
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- **BOARD AND STAFF MEMBERS' REPORTS:**
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- **Discuss surplus equipment—the old air trailer is no longer serviceable and doesn't connect to the new air tanks. Marysville Hazmat has a mobile tank to fill the air packs. As previously noted, the air trailer must go back through the Federal Excess program. Item tabled for February regular meeting agenda. Chief Bartsch to provide the Board**

**with a list of other old equipment for disposal at the February meeting and quarterly thereafter.**

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- **Discuss Five Year Plan—tabled for February. GM Shields to forward copies of the existing plan to the Chiefs for their review and input.**
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- **Director Biggs asked about old business noted by outgoing Director Poggi re the mitigation study. Chair Kattuah stated she needed more info from the county on the subject.**
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- **Director Biggs informed the Board that the next JPA meeting will be held March 25<sup>th</sup> at 7pm at the Loma Rica bi-agency station.**
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**MEETING ADJOURNED 8:42pm**

**Respectfully submitted**

**Kim Biggs—Vice Chair**