

- **APPROVED MINUTES MAY 18, 2020**
- **MEETING CALL TO ORDER:**
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- **Present: Biggs, High, Kattuah, Kinkle, Yarborough (arrived late)**
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- **PUBLIC COMMUNICATION: None**
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- **APPROVE MINUTES:**
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- **April 20, 2020 Regular Meeting: Motion to approve the Minutes as written High; Second: Biggs**
- **Biggs, High, Kattuah—AYE;Kinkle—AbstainYarborough--Absent Motion carried**
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- **ACCOUNTING:**
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- **Finances: Chair Kattuah stated the County green bar sheets have only been provided through February 29, 2020, so there is no new assessment income reflected on the financials.**
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- **Warrants: No discussion**
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- **2020/2021 Fiscal Year Budget: Motion by Kinkle to approve the 2020/2021 Fiscal Year Budget as proposed; Second: Yarborough**
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- **Biggs, High, Kattuah, Kinkle, Yarborough—AYE Motion carried**
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- **CHIEF'S REPORT (DC Jim Mathias and BC Rob Bartsch):**
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- **Chief Bartsch is working on grants for the purchase of PPE maintenance items, drying rack, photo equipment, and a ventilation fan. He is looking to submit for matching grants.**
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- **Sale of radios: Motion by Bill High to approve the sale of 10 HP and 5 mobile radios; Second: High**
- **Biggs, High, Kattuah, Kinkle, Yarborough—AYE Motion carried**

- **Chief Mathias updated the Board on CalFire staffing plans for the upcoming fire season.**
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- **VOLUNTEER'S REPORT (Leno Mota):**
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- **Chief Bartsch stated there are currently 2 active volunteers, and 2 in training. A potential 5th hasn't not returned, but there is another potential volunteer. Chief Bartsch explained they had to stop training due to COVID-19, but they will start back up in June.**
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- **GENERAL MANAGER'S REPORT:**
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- **Volunteer pay: Motion by Kinkle to classify volunteers as independent contractors, payable at \$21.00 per hour, and to complete the appropriate District paperwork for Resolution, and policies for operations manuals, etc.; Second: High**
- **Biggs, High, Kattuah, Kinkle, Yarborough—AYE
Motion carried**
- **Motion by High to approve additional \$220.00 payment to D & L Ag Spraying for weed abatement at Station #63; Second: Yarborough**
- **Biggs, High, Kattuah, Kinkle, Yarborough—AYE
Motion carried**
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- **FIVE YEAR PLAN:**
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- **An ad hoc committee was formed, Directors Kinkle and High will work with Chiefs Mathias and Bartsch, and GM Shields to update the Five Year Plan.**
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- **STATION #63 UPDATE:**
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- **The Board determined a small shed should be built over the well; as long as the cost is under \$5,000, a Request for Proposal does not need to be completed. Chair Kattuah to discuss with Webb Construction to ask if they are interested in bidding on the construction, and will also contact two other licensed contractors for bids. The Board would like a removable roof, in the event that the pump needs to be pulled for repair.**
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- **Brian Vallis of AEC Construction Management sent a template to the District to request as built drawings for the water tank from GRA Architects.**
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- **BOARD AND STAFF MEMBERS' REPORTS:**
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- **Director Yarborough requested the Board look into adding water storage tanks throughout the District, including Station #61; however, the pump/well water flow is not sufficient to fill a large storage tank. Possibly add this to the Five Year Plan.**
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- **Director Biggs reminded the Board of the requirements to satisfy AB 1234 and AB 1825.**
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- **Director Biggs informed the Board that improvements were made to the repeater at Stanfield Hill and requested feedback from CalFire if they used it for any communications in the near future.**
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- **Captain Damon stated Yuba County Supervisor Randy Fletcher has not contacted him to discuss the roads that need attention before an evacuation event, as Supervisor Fletcher requested back in April.**
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MEETING ADJOURNED 8:13pm

Respectfully submitted

Kim Biggs—Vice Chair